

73d_Revival_Glidden_-_Magic

GLIDDEN TASK LIST	TASK LEAD	DATE OF ACTIVITY	VOLUNTEERS
TRAILER PARKING	Yale Harker	Friday, 9-14-18 - PM Shift	Eastern Idaho Chapter
	2 people each shift	Saturday, 9-15-18 - Am & PM Shifts	"
	4 people each shift	Sunday, 9-16-18 - Am & PM Shifts	"
Trailer Area Security		All Nights	Bob & Celine Shilkett Sam & Wanda Otero
HOTEL GREETER		Saturday, 9-15-18 - Am & PM Shifts	
Help tour participants with temporary parking during tour checkin at the Fairfield.		Sunday, 9-16-18 - Am & PM Shifts	
VEHICLE INSPECTION		Saturday, 9-15-18 - morning shift	
2 people needed, 4 hour shifts (including oil dripping)		afternoon shift	
		Sunday, 9-16-18 - morning shift	
		afternoon shift	
MAILBOX - A newsletter is created for each day of the tour.			
Mail box stuffing each morning		Monday thru Friday - morning	
Gazette reporters			
Gazette Editor	Clair Oestreicher		
Assemble Glidden Tour Mailboxes		Sunday, 9-16-18 - morning shift	
GIIDDEN FILM/REPORTERS		All Tour Days	
SHUTTLE DRIVERS		Saturday, 9-15-18 - morning shift	
		afternoon shift	
		Sunday, 9-16-18 - morning shift	
		afternoon shift	
CAR PARKING AT TOUR VENUES		Monday	
		Tuesday	
		Wednesday	
		Thursday	
		Friday	
TOUR ROUTES - All Days	Merrill Maxfield, Brent Halliday, Brian Ingersoll, Yale Harker & Lynn Erickson		
Test & document tour route instructions			
Restroom locations or porta potties locations			
TOUR ROUTE - DIRECTION MARKER	DROP OFF TURN MARKERS - AM	Monday thru Friday	Lynn Erickson
	PICK UP TURN MARKER - PM		
(weighted milk jugs with signs attached)	(from Gary Schwarzenberger)		

FOOD			
Hospitality Room	Marilyn Talbot - will purchase the supplies	Sunday, 9-16-18	
Staffing when Hospitality Room is open.		Monday, 9-17-18	
		Tuesday, 9-18-18	
		Wednesday, 9-19-18	
		Thursday, 9-20-18	
		Friday, 9-21-18	
		Random Day - as needed	
Box/Sack Lunches		Wednesday, 9-19-18	
Purchase items for lunches, arrange sack lunch assembly area		Thursday, 9-20-18	
		Friday, 9-21-18	
ENTERTAINMENT & TABLE DECORATIONS	Dawn S., Deb E., Joy E.	Complete by 9-9-18	We could use help
PUBLICITY			
AACA VMCCA Magazines, Websites	Sally Murray, Bill Sullivan, Joy Eagle	Complete by 2-16-18	Website - in process
publicity to national clubs, City, AAA, Club Pres.			Ads in Mags.
Invitation letters			
TOUR PLAQUES DESIGN	Rich & Joy Eagle	Complete by 3-16-18	Designed ready to print
AWARDS - Making about 5 fun Tour Awards		Complete by 8-31-18	
GOODY BAGS	Dawn Schwarzenberger	Complete by 8-31-18	Can you ask someone
Supplies	coordinator - letter developed		for a donation?
Sponsors - List included in tour book			
(Include Lady Items)			
TOUR BOOK REFERENCES		Complete by 8-31-18	
Someone to find these services for inclusion in the tour book, (maybe asking for goody bag items too?)			
Ethanol Free Gas Stations			Brian Edgerton
AAA Towing Information			
Mechanics - After hour service ?			
Welders - After hour service ?			
Radiator - After hour service ?			
Parts - After hour service ?			
Local Hospitals - Medical ?			
TOUR BOOK LAYOUT AND PRINTING	Brigitte Hein & Joy Eagle	Complete by 8-31-18	